



PIKES PEAK CHAPTER, IAAP



**2010 ADMINISTRATIVE PROFESSIONAL OF THE YEAR (APOTY)  
NOMINATION FORM**

**INFORMATION ABOUT NOMINEE**

Name of Administrative Professional: \_\_\_\_\_

Company: \_\_\_\_\_

Administrative Professional's Title: \_\_\_\_\_

Administrative Professional's Area of Responsibility: \_\_\_\_\_

Education, Publications: \_\_\_\_\_

Professional Experience: \_\_\_\_\_

Civic and Charitable Work (include membership in organizations and any awards received): \_\_\_\_\_

Interest in, and support of, Administrative Profession: \_\_\_\_\_

**INFORMATION ABOUT NOMINATOR**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Company: \_\_\_\_\_ Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Length of time with Administrative Professional: \_\_\_\_\_

Personal Recommendation of Nominator (explain why your Administrative Professional should be selected as the 2009 Administrative Professional of the Year): \_\_\_\_\_

\_\_\_\_\_  
Nominator's Signature

\_\_\_\_\_  
Date

**DEADLINE:** Nominations must be received by **APRIL 6, 2010** and be complete in order to be considered. If additional space is required, please use plain bond paper and indicate section being continued. Mail application to: **Jean Reed CPS, 3405 Sinton Road, #19, Colorado Springs, CO 80907** or e-mail **jrbusylady@q.com**. The winner will be announced at the April 21, 2010 Administrative Professionals Week luncheon at The Crowne Plaza Hotel, 2886 S. Circle Dr., Colorado Springs, CO 80906. Please visit [www.iaap-pikespeak.org](http://www.iaap-pikespeak.org) for more details.